

SELF MANAGED SUPER FUND CHECKLIST

Please provide the following information relevant to the 2023 financial year, dated between 1 July 2022 and 30 June 2023

- All Bank Statements from 1 July 2022 to 30 June 2023
- Dividend Statements for amounts received during the 2023 financial year
- 2022 Annual Tax Statements for investments within a Managed Fund
- Term Deposit & other Interest Bearing Account Statements for the year
- All Shares/Securities—**Buy** Contracts made during the year
- All Share/Securities—**Sell** Contracts made during the year
- 2023 Real Estate Agent's Annual Rental Property Tax Statement
- Life Insurance Policy & Premium documentation paid during the 2023 financial year
- Employer Superannuation Contribution Confirmation Letters stating the amounts contributed during the year (or remittance slips provided by your employer)
- Deposit Books and Cheque Butts
- Statements relevant to rollovers into your Self Managed Super Fund—ETP's
- All original receipts for all expenses paid by or for the fund for the year
- A **current** Investment Strategy
- Portfolio Valuation as at 30 June 2023 and/or Holding Statements for each Security held at 30 June 2023
- Written Valuation of Other Assets (Market Value) - Property, unlisted shares
- Share Splits/Demergers/Compulsory Acquisitions—any documentation you may have received during the year, where applicable, in reference to your parcel of shares
- 2023 Financial Reports and Tax Returns for superannuation funds which have partnership or trust income