



RENTAL PROPERTY 2023/2024

Address: _____ State _____ P/code _____

Ownership: Name: _____ % If less than 52 weeks, please advise dates
Name: _____ % not available for rent: _____
Number of weeks available for rent: _____ / 52 weeks _____

Please provide the following;

- Annual Agent Statement
- Loan Statements
- Land Tax Notice
- Rates Notices
- Insurance Policy
- Other expense receipts – Body Corporate, Repairs, Gardening, Pest Control, Water etc.
- Bank Statements (if specific account for rental)
- Capital Allowance Report (Depreciation report from Quantity Surveyor)

INCOME

Gross rental income *(please attach annual agent statement)* \$ _____
Other income _____ \$ _____

EXPENSES

(F) Bank fees and charges \$ _____ *(provide bank statements)*
 (E) Body corporate fees \$ _____ *(provide statements)*
 (H) Council rates \$ _____
 (J) Gardening/Lawn Mowing \$ _____
 (K) Insurance \$ _____
 (L) Interest on Loans \$ _____ *(provide loan statements)*
 (P) Property agent fees & commissions \$ _____
 (Q) Repairs and maintenance \$ _____
 (S) Stationary, telephone and postage \$ _____
 (U) Water charges \$ _____
 (O) Pest Control \$ _____
 (D) Advertising \$ _____
 (M) Land Tax \$ _____
 (V) Other (details) _____ \$ _____

When the property is not available for rent, you cannot claim expenses during this period

OTHER COSTS

Improvements, Furniture & Fittings, Renovations (please provide all receipts)

BOUGHT OR SOLD AN INVESTMENT PROPERTY DURING THE YEAR?

Please provide copies of purchase & sale contracts together with Statement of Adjustments issued

**Residential investment property owners can not claim any travel related costs (property inspections)
Depreciation on second hand assets are not allowed.**